



Working on Behalf of the:



Request for Proposal

THIRD PARTY TESTING

November 11, 2024

RFP Schedule	DATE
Selection of Bidder	January 10, 2025
Contract begins (no later than)	February 24, 2025

Required Services

System Testing Services to be performed:

- Generate test plan based on IGT () p () o IGT will make available our test scripts for reference and provide pre-CAT training.
- Conduct Acceptance Testing of the gaming system ensuring the system functions, without major error, in accordance with IGT () p () Specifications (SRSs) and () compliance with MUSL Certification.
- All testing activity must be conducted at the Hoosier Lottery headquarters, located at 1302 N. Meridian St., Indianapolis, Indiana 46202.
- Provide qualified personnel to work onsite with the IGT QA team. Qualifications include: a minimum of 2 years work experience within the Lottery Industry and certification of testing practices (e.g. ISQTB, CSTE, CSQA)
- Unless agreed to in advance, vendor will provide the Services under this contract during normal business hours, *(8:30 AM to 5:00 PM, local time, Monday through Friday)*, except holidays. If necessary, IGT will provide after-hours access to facilities. Out-of-town personnel may work hours other than those defined as normal business hours to accommodate their travel schedules.
- Provide daily updates on any defects found with the following information: Short name, date found, description of defect, severity level (H, M, L), product where defect was found, detail of the issue, name of tester. A list of products and definitions of the severity levels will be provided. See required fields below:
 - Summary
 - Reporter
 - Description
 - Defect Symptom
 - Product
 - Severity
 - Priority
 - Reproducible
 - Found-In Batch
- Meet with QA Lead daily to review the list of defects, both new and pending.
- Provide observations, advice, and recommendations weekly following the conduct of the assessment of the testing procedures and test results. IGT acknowledges and agrees that

the firm will not be responsible for the accuracy or completeness of any data made available to the firm through any third-party tool, database, or software application.

Key Deliverable

The firm will develop a report summarizing the results of the testing procedures on a weekly basis. The report will include details of procedures executed and observations related to the project scope stated above.

Draft reports will be delivered to IGT Indiana and shared with IGT on a weekly basis and the final report will be issued to the Hoosier Lottery after receiving comments correcting potential errors and incorporating appropriate clarifications and modifications.

IGT Indiana & IGT's Responsibilities

In connection with this engagement and in addition to IGT () () understood that IGT Indiana and IGT management is committed to provide the following:

1. Access to the ES system in a non-production test environment at the Hoosier Lottery facility at 1302 North Meridian St, Indianapolis, Indiana 46202.
2. IGT QA management will assign an individual to assist with the logistical aspects of the examinations and testing (e.g. providing workspace, scheduling meetings and responding to requests).

IGT is, and will continue to be, solely responsible for establishing and maintaining an effective system of internal control over its systems development process, including, without limitation, systems designed to assure achievement of its control objectives, compliance with applicable laws and regulations, and that the ES system meets its requirements. IGT Indiana is responsible for the results of the project, including the final assessment of the findings and any other deliverables resulting from the project.

Response Submission

Bidder must submit a complete and detailed description of its corporate information as required by this Section no later than **December 13, 2024**. *This is a continuing disclosure requirement. Any such information or matter that arises or changes after submission of a Response, and with respect to the Subcontractor after Subcontract execution, must be disclosed within 15 days in a written statement to IGT Indiana.* Bidder is required to demonstrate corporate experience, technical capability to perform the Subcontract Services, and financial means to support the Subcontract. Additional information is invited; however, any presentation beyond that sufficient to present a complete and effective Response is not desired. Bidder must respond to all requirements in this Section.

- Name and address of the entity submitting the Response including telephone and e-mail addresses.
- Type of business entity (e.g., corporation, partnership, limited liability company, limited liability partnership, sole proprietorship). If a corporation, include place of incorporation.

BEST AND FINAL OFFERS (BAFOs)

Following completion of the evaluation process, IGT Indiana may request BAFOs from the two or more highest rated Bidders. IGT Indiana reserves the right to make an award based on original Proposals, without requesting BAFOs. Therefore, Proposals should be submitted with the most favorable terms and pricing Bidders can offer.

AWARD DECISION

IGT f)) the Successful Bidder(s). IGT)Indiana may) negotiate with the Bidder(s) identified as the Successful Bidder(s). Subcontract Award(s) will be made to the Successful Bidder(s) Proposal(s), in IGT f)) demonstrates the highest likelihood of success with the lowest potential risk in performing the required services. IGT Indiana decision on the award of any Subcontract(s) in this procurement shall be final.

NOTIFICATION OF AWARD

IGT Indiana will notify the Successful Bidder(s) of the intended Subcontract Award.

SUCCESSFUL EXECUTION OF A SUBCONTRACT

If a Subcontract between IGT Indiana and the Successful Bidder cannot be executed by both parties within two (2) full business weeks after the notice of intent to award the Subcontract, IGT Indiana reserves the))) p) U) m another Bidder.

IGT expects the Subcontract to start no later than February 2025. Subject to the approval of the Lottery, this contract is anticipated to run for an initial term of three (3) years with up to four (4) consecutive one (1) year Renewal Terms.

NOTE: The Successful Bidder shall be required to submit background information regarding each of its employees to be assigned to the work, and further regarding each proposed lower tier))) ovided by IGT) Indiana.

IGT Indiana shall not disclose its evaluation process for selecting a firm for above services.

Responses must be delivered to the following person:

IGT Indiana
Attention: Jayne McClelland
1302 N. Meridian St.
Indianapolis, IN 46202

Electronic submittal via email is acceptable to jmcclelland@hoosierlottery.com

NEWS RELEASES

Bidders shall not issue any written or oral statement or other written or oral communication to any press or other media representative with regard to IGT, IGT Indiana, or the Lottery, or this RFP, unless such communication is specifically approved in advance by IGT Indiana.

BACKGROUND CHECKS

In accordance with the Integrated Services Agreement between IGT Indiana and the State Lottery Commission, all employees of the selected bidder working on the Hoosier Lottery account will be required to go through a background check.

DISCLAIMER

By issuing this RFP, IGT Indiana does not guarantee that a contract will be awarded. Furthermore, any Subcontractor must meet all requirements set forth in the Integrated Services Agreement between the Commission and the Lottery. A link for the Integrated Services Agreement, and subsequent Amendment, can be found above.

OWNERSHIP OF PROPOSALS

Proposals and any other materials submitted by a Bidder in response to this RFP will become the exclusive property of IGT Indiana upon receipt and will not be returned.

PROPOSAL COSTS

IGT Indiana is not liable for any costs incurred by Bidders as a result of responding to this RFP.

Schedule 1 – Definitions and Abbreviations

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by a communications network and in which winners are instantly determined by a random selection where numbers, play symbols or other insignia provide whether the player has won a prize. The prize amount will act as a growing jackpot.
f))))))))))
removing a tab or latex, to reveal immediately whether the player has won a prize.
i))) p) i) W -30.)) f
l))))))))))))
symbols, either manually or by an automated picking system, and winning tickets are determined by appropriately matching the combination of numbers or symbols randomly selected by the commission at a designated future drawing or selection event.
o) q))))) 4 C 5)))
agreement between the Lottery and the Subcontractor under the RFP is valid.
o c m))) o)) m))))))
p)))))))))))))))))
Lottery.